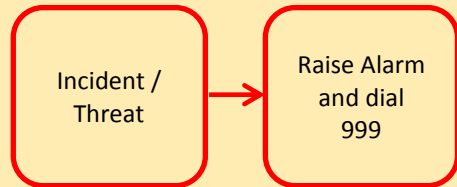
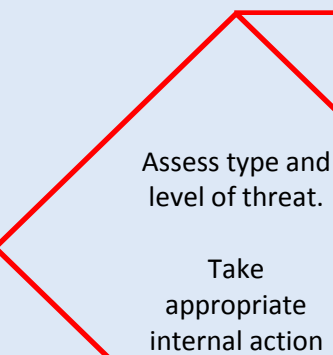


CRITICAL INCIDENT FLOWCHART

1. INITIATION



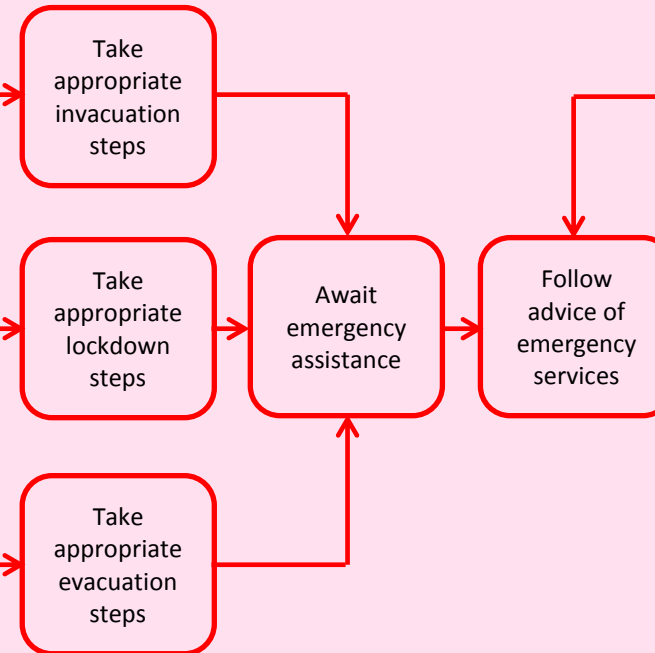
2. CRITICAL DECISION



RAPID decisions needed:

Senior management if available, but any member of staff may have to raise the alarm and make initial appraisal

3. ONGOING SITUATION



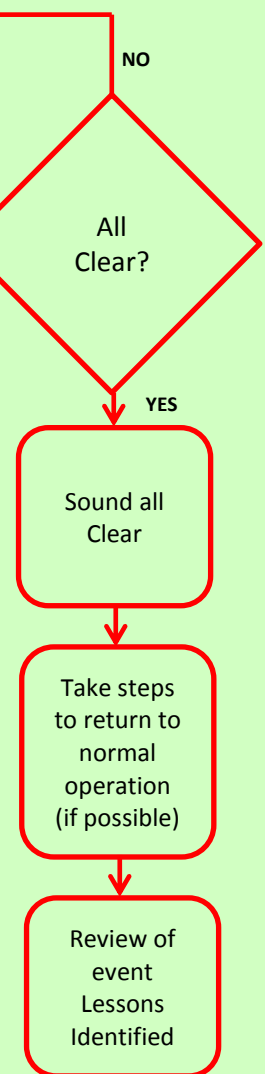
Communication:

- Two-way radios
- Classroom telephones
- Mobile phones
- Instant messaging / Email
- Other

Lockdown:

- Block access points (e.g. move furniture to obstruct doorways)
- Keep out of sight
- Sit on the floor, under tables, against a solid wall
- Draw curtains / blinds
- Turn off lights
- Stay away from windows and doors
- Put mobile phones on silent

4. RESOLUTION / AFTERMATH



School may need support:

- Emergency Services
- Local Authority

Initial event could include:

- Intruder
- Hostage
- Violent event in school
- External pollution (e.g. smoke)
- Road traffic accident
- Dangerous animal on site
- Armed attack (e.g. knife / gun)
- Severe weather event
- Sudden death of pupil / member of staff
- Suspicious item / bomb threat
- Fire